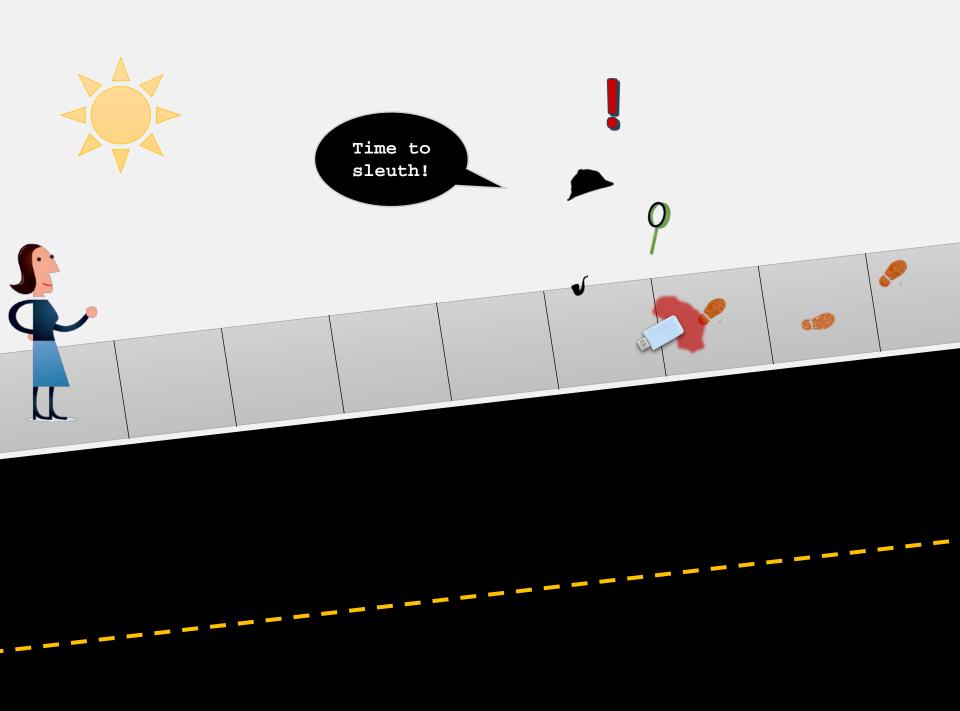
Act I:

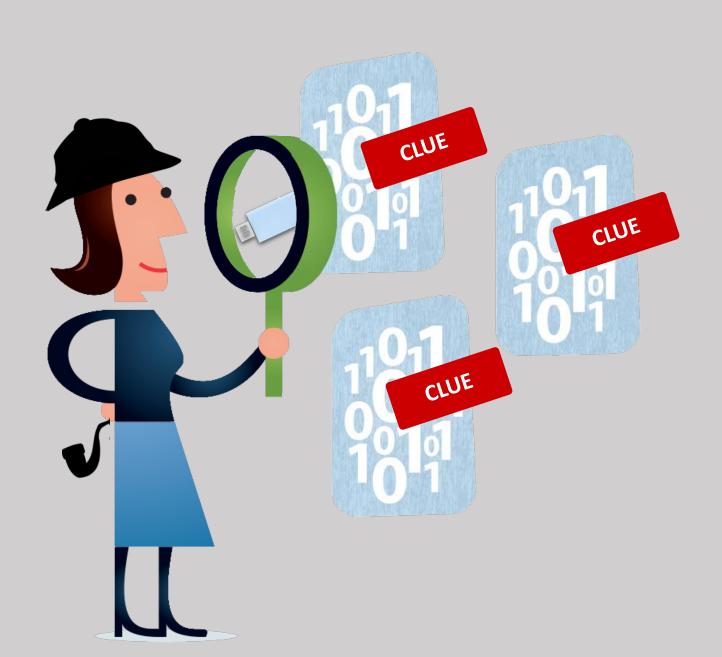
The Dramatic Opening

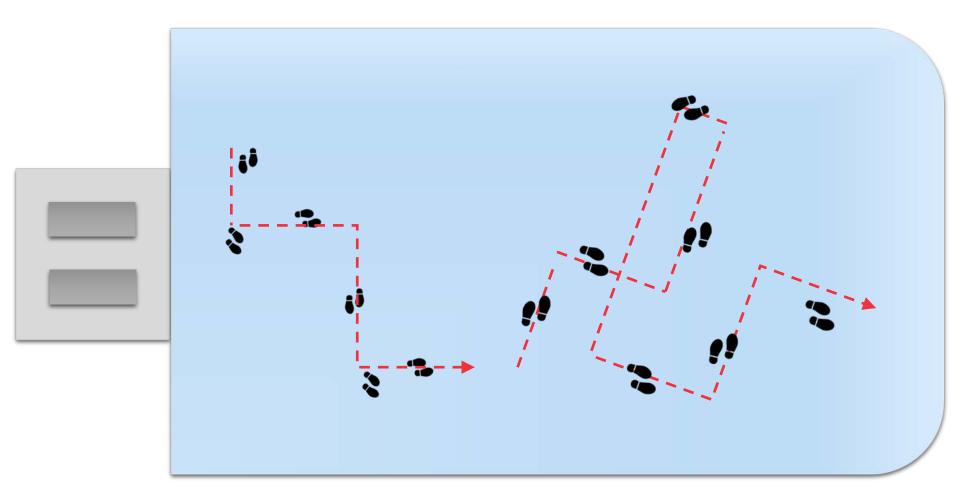


Imagine you've been given a USB drive that was found at the scene of a murder.

It's believed to contain a personal digital archive filled with clues about the crime and the identity of the victim.

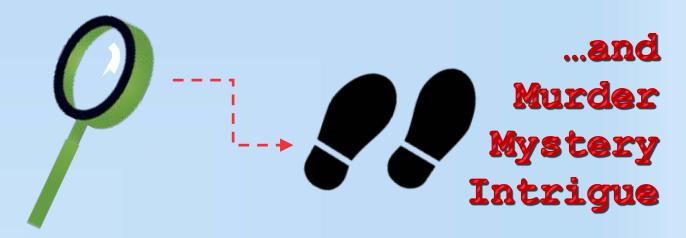
What's in the archive? And who created it?





The Case of the Puzzling PersonaDigital Archive:

Personal Digital Archiving as an Opportunity for Collaborative Advocacy...



BY:

Wendy Hagenmaier

Digital Collections Archivist, Georgia Tech Archives, and former Outreach and Advocacy Manager for the Society of Georgia Archivists

Oscar Gittemeier

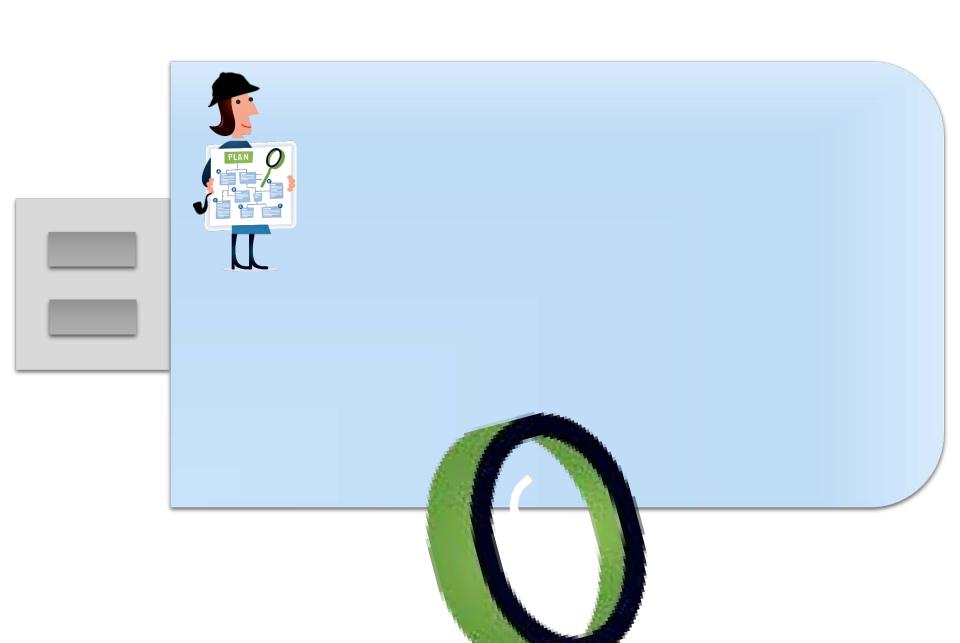
Youth Services Librarian, Atlanta-Fulton Public Library,

East Atlanta Branch,

representing the Georgia Library Association

Michelle Kirk

Program Manager and eRecords and Information Governance subject matter expert for Iron Mountain Incorporated, representing ARMA Atlanta



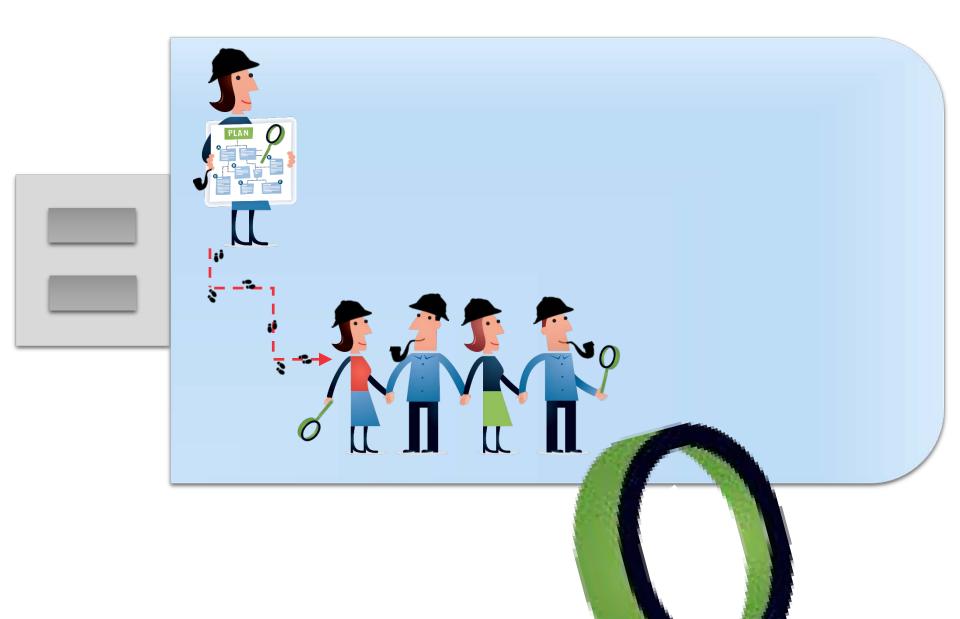


Act II:

The Backstory









Act III:

The Sleuth's Journey



the digital is everyday

Q&A blog posts

the campaign

#everydaydigitalarchives

gather data

partners in crime



whodunit?

archivists + librarians + records managers

= unstoppable

the weapons

CC-licensed, yo

Part I:

The What and the Why of Personal Digital Archiving

Personal Digital Records Ecosystem

(image, video, document, code, etc.)

· Data & metadata created by system (log files, etc.

 Personal computer -Internal: CPU, RAM, motherboard, storage drive (magnetic, optical, or solid state), etc. • Remote servers & storage (including cloud) -Peripheral: USB devices, keyboard, monitor, etc. · Other devices: phone, camera, external drives, wearable devices, etc. Filesystem Operating System (Windows, OS X, Linux) • Web Applications (Gmail and Google Drive, Applications (MS Word, iMovie, Adobe Photoshop, DropBox, iCloud, Facebook, Twitter, Flickr, etc.) AutoCAD, Firefox, etc.) · Data & metadata intentionally created by user · Data & metadata intentionally created by user (tweet, image, video, document, code, etc.)

Data & metadata created by system (log files,

distributed systems, etc.)

transactional data that assists with management of

Be Proactive about Your Rights

How can you make proactive choices about the digital records you own and to which you own copyright?

- Use a Creative Commons license standard: https://creativecommons.org/choose/
- Check out the DPLA's Getting it Right on Rights project: http://dp.la/info/about/projects/getting-itright-on-rights/



Part V:

Privacy and Security of Personal Digital Records

45-minute

Best Practices for the Digital Afterlife











Additional Resources

July 31, 2014 - Society of Georgia Archivists, Georgia Library Association, ARMA Atlanta



Part I: The What and the Why of Personal Digital Archiving

Part II: The Landscape of Digital Records

Part III: Best Practices for Creating Personal Digital Records

Part IV: Ownership and Copyright of Personal Digital Records

Part V: Privacy and Security of Personal Digital Records

Part VI: Best Practices for Storing Personal Digital Records

Part VII: Best Practices for Access and Ongoing Management of Personal Digital Records

Part VIII: Best Practices for the Digital Afterlife

Digital Preservation Illustrations

Library of Congress National Digital

Part I: The What and the Why of Personal Digital Archiving

Digitalpreservationeurope.eu. (2009). "wepreserve" YouTube channel. https://www.youtube.com/user/wepreserve/videos

Glenn, H. (2013, July 20), "In The Digital Age, the Family Photo Album Fades Away." NPR. http://www.npr.org/blogs/alltechconsidered/2013/07/25/205425676/preserving-family-photos-indigital-age

Google Dictionary. (2014). "Record." http://www.google.com/search?q=define+record

Lee, C. (2011). I, Digital: Personal Collections in the Digital Era. Chicago, IL: Society of American Archivists. http://www.worldcat.org/oclc/739914168

Library of Congress. (2014). "Personal Digital Archiving." http://digitalpreservation.gov/personalarchiving/

Library of Congress Digital Preservation http://blogs.loc.gov/digitalpreserva

Perspectives on Personal Digital Archivir.

http://www.digitalpreservation.gov/documents/ebookpdf_march18.pdf

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Sources handout

Personal Digital Archiving Workshop **Activity**

July 31, 2014 - Society of Georgia Archivists, Georgia Library Association, ARMA Atlanta



Find the Person in the Personal Digital Archive: Murder Mystery Edition! (25 minutes)

Time to channel Agatha Christie, Sherlock Holmes, and your favorite character from Clue. Imagine you've been given a USB drive that was found at the scene of a murder, and it is believed to contain a personal digital archive that could reveal clues about the crime at the identity of the victim. (Best practice would not be to explore the contents of an orphaned USB drive of lour beaving where it came from, but in this case, we can assure you that the drive and its contents are a plu fire it is a large pelonging to one of your group members and explore the digital records. As a group of the content of

- 1. How would you describe the contents (files, directories) of the archive,
- 2. Briefly, how did the creator of the archive and arrange the files?
- Based on your exploration of the archive, and the person's occupation prests, organization and sile inferences about the person's occupation prests, organization, etc. In one sentence, how would you characterize the person? (You can even take a like.)

 | In the person of the p
- 4. Which of the digital records might be important to preserve for the long term? Which of the records might not be important to preserve for the long term?
- 5. Which of the directories or files might contain private information?
- 6. Do you notice or have you encountered any potential preservation problems? (Files that can't be opened, for example?)
- 7. How do the features of the archive (such as filenames, organization scheme, file format, etc.) make some of the records easy to understand and some of them impossible to understand? In your opinion, what examples of good and bad personal digital archiving practice do you see?
- Based on your observations and understanding of the creator, how would you rename and rearrange the
 files into an order that would support the long-term preservation of the files? Imagine organizing them in a
 way that would help the creator's children make sense of the files in the future. Would you change how or
 where they are stored? Explain your decisions.

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Small Group Reflection and Discussion about Personal Digital Archiving (10 minutes)

As a group, discuss the following:

- In your experience or opinion, what do you think is the most challenging aspect of archiving your own
 personal digital records?
- 2. Has this workshop inspired you to consider your personal digital records in a new way? Has it inspired you to make a change about how you manage your records? Has it brought up new questions and unresolved challenges?
- 3. Some information professionals predict that in the future, creators will bear more of the burden for preserving their own records themselves, rather than relying on archives, libraries, and institutions to preserve their records. Do you agree with this prediction? If so, how do you think information professionals should prepare for this kind of future? How do you think information professionals could partner with and train creators to preserve records?

Large Group Sharing and Discussion (10 minutes)

The entire workshop class will gather together to share insights.

- What themes and insights did your group discover during the Find the Person in the Personal Digital Archive challenge? Who do you think the creator is? What did you discover about their archiving practices?
- at len ghts, and questions arose during your group reflection and discussion about personal



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https://flic.kr/p/odmCwK

http://upload.wikimedia.org/wikipedia/commons/2/20/Family_portrait.jpg

https://flic.kr/p/5RMzxu

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S



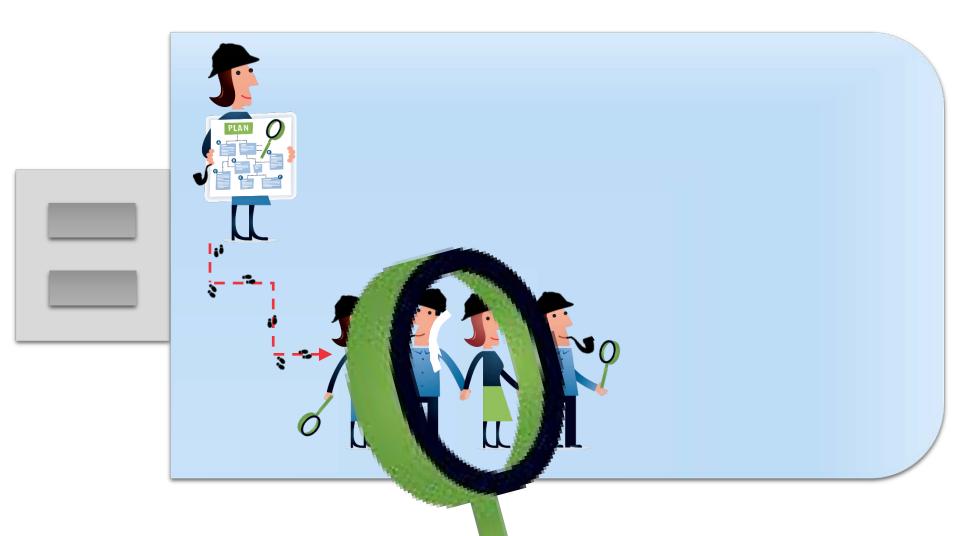
fake archive dataset

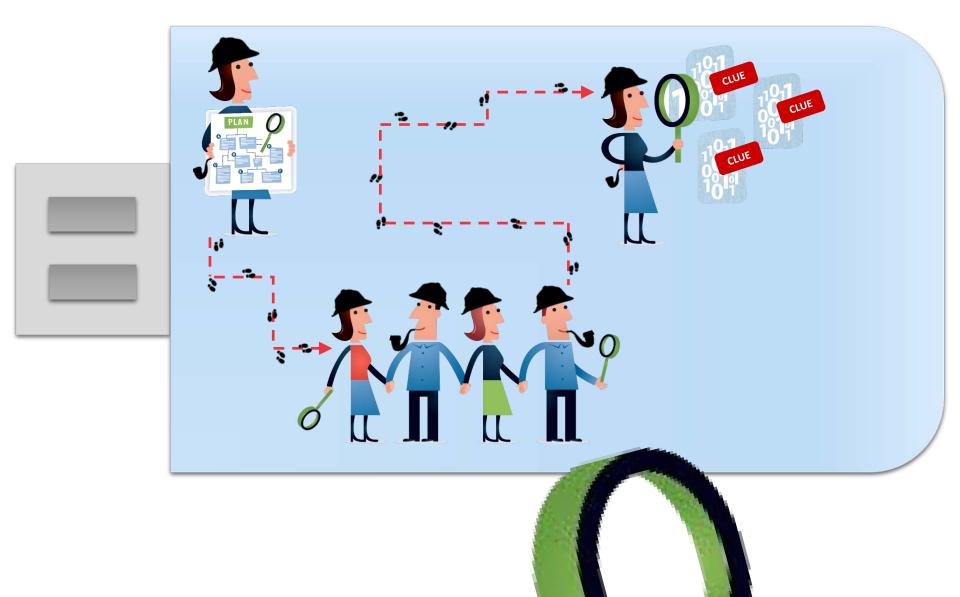
in-person workshop

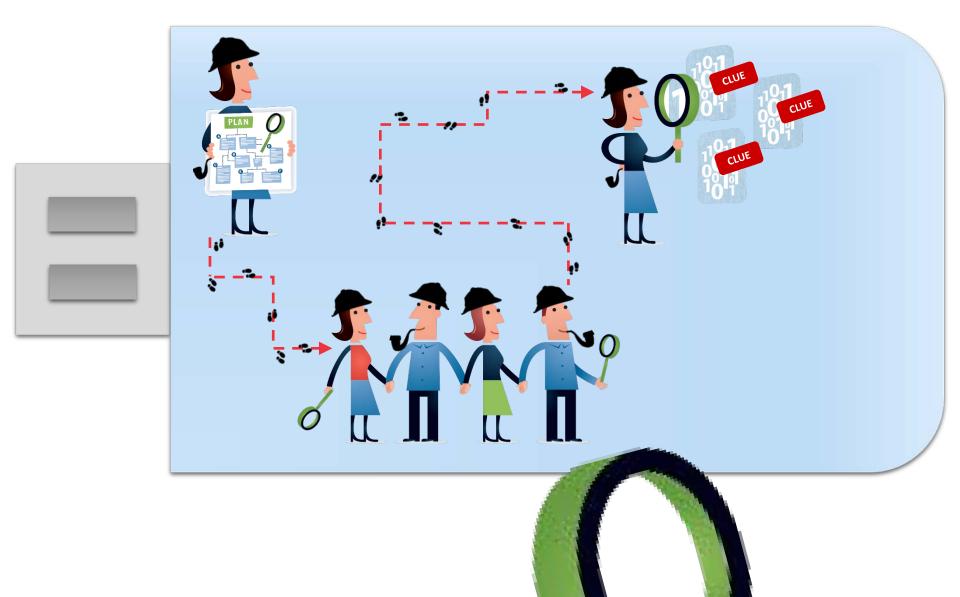
webinar

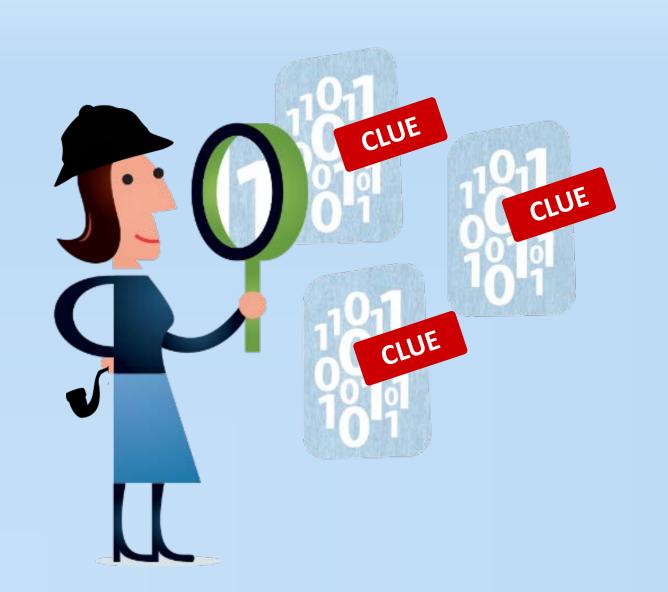


genealogy day









Act IV:

The Plot Twist

Find the Person in









fake personal digital archive

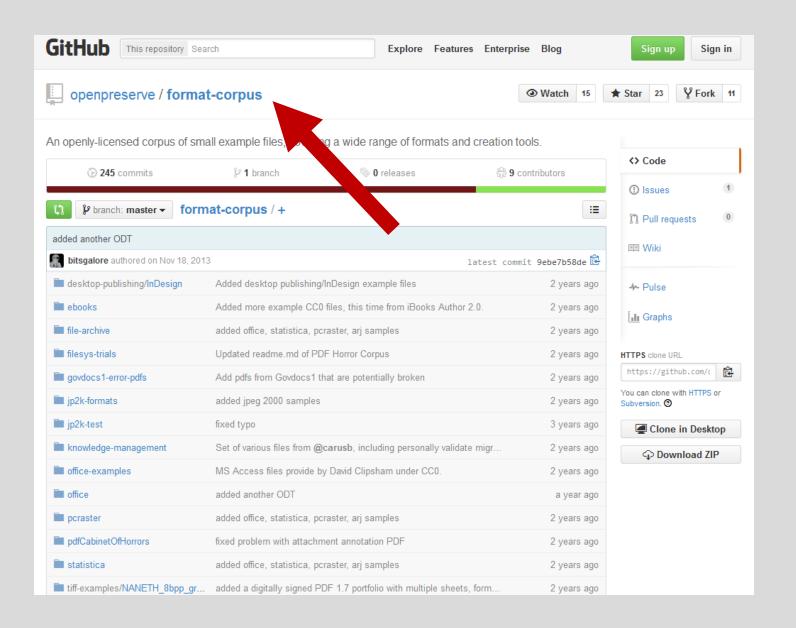
the scheme

mystery narrative & preservation best (and worst) practices

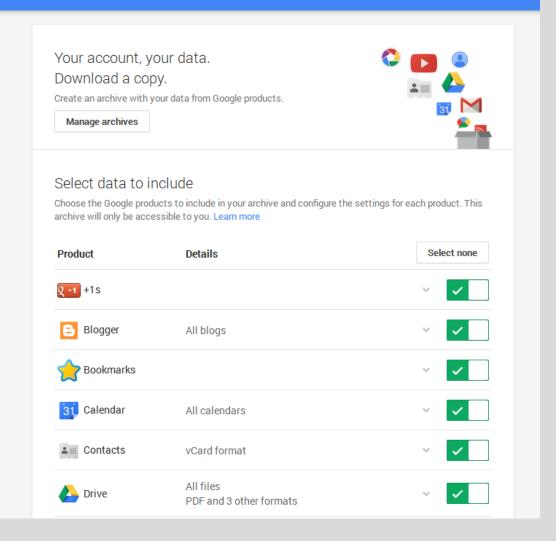
ransomware + personal cloud =

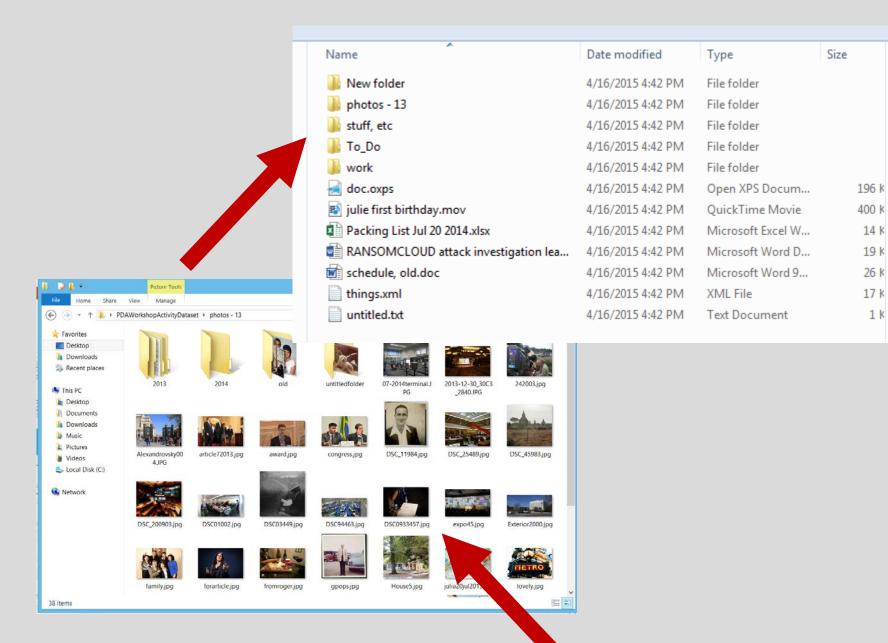
RANSOMCLOUD!!!

oh noooo!



\leftarrow Download your data





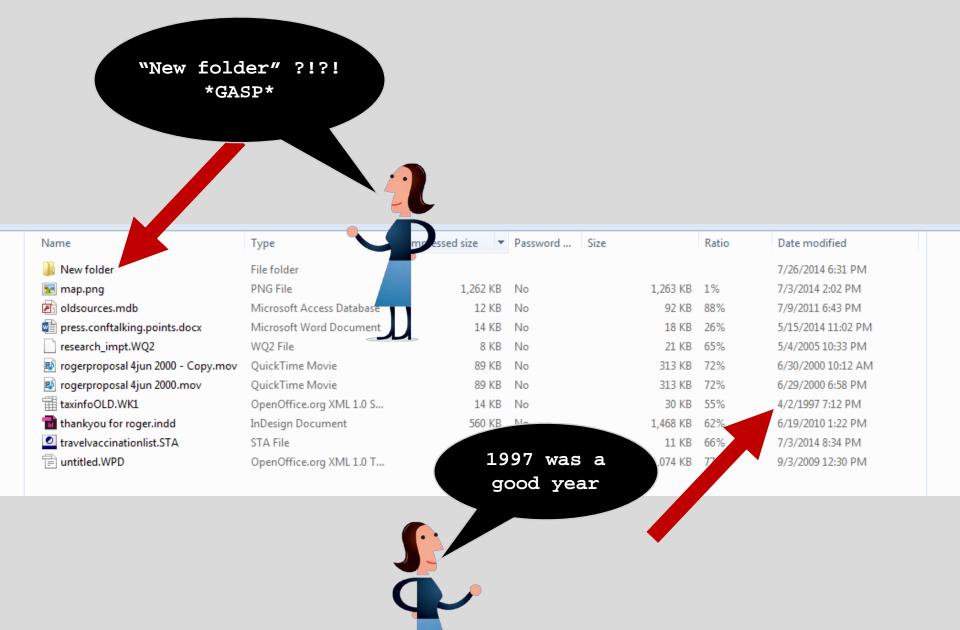
14 K

19 K

26 K

17 K

1 K





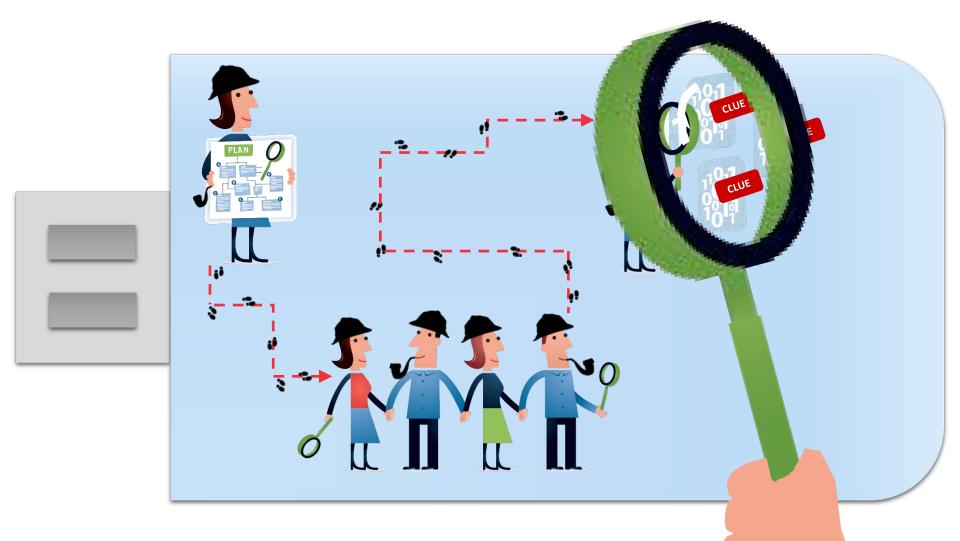
small groups

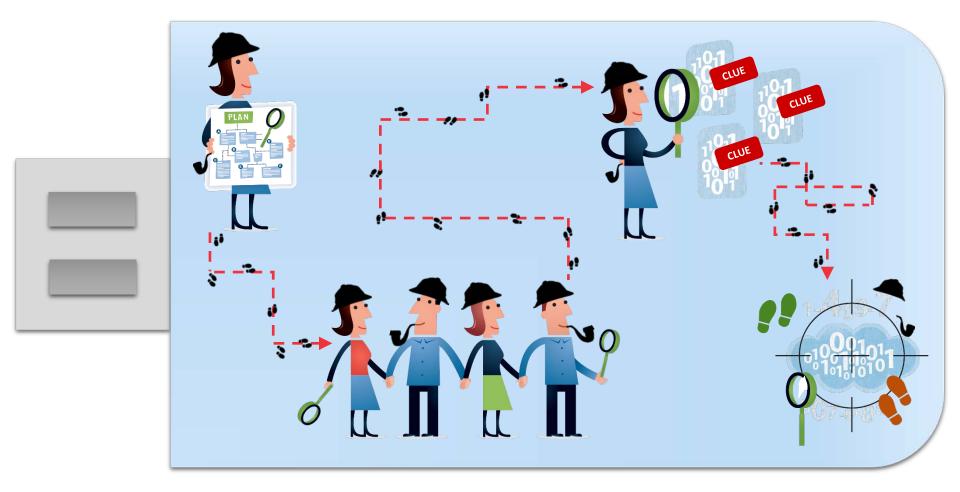
naming & organization inventory

thesisthew
murder
theptotywoil
mystery
themelicar
intrigue

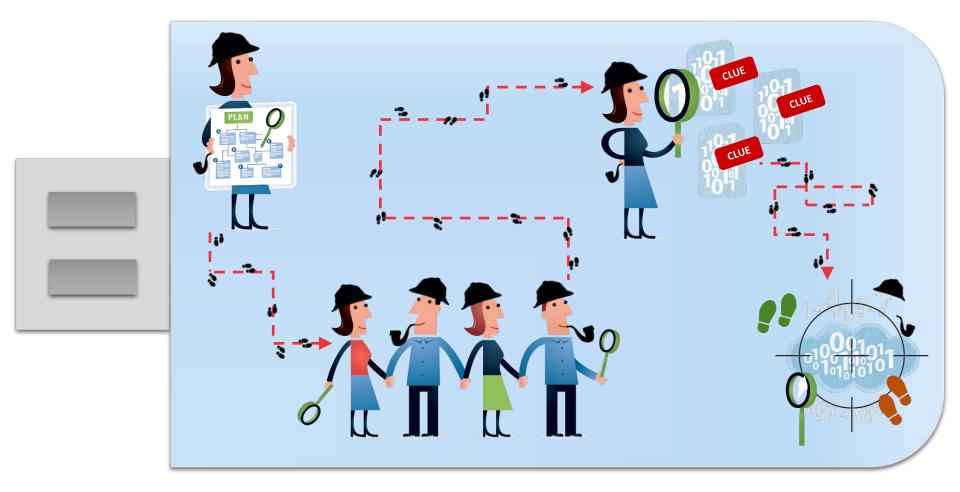
sensitive info

preservation problems













Act V:

The Happy Ending

...And The Sequel...

maidertmysteryto actavityrkshaghlight feedback from workshop participants

suggestions: infediabentletails audiences: abgitizationvation and metadata

file names

passwords

feedback from workshop prize grant winners

hardest part

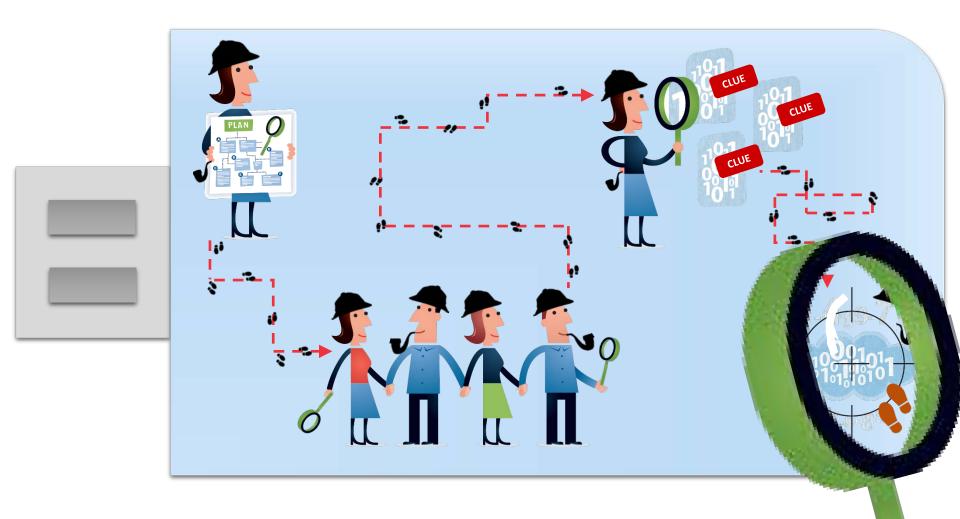
= starting

parameters for creating content

archiving email

ideas for extending the workshop





Jørgen Stamp, created for www.digitalbevaring.dk

amazing image sources

http://commons.wikimedia.org/wiki/File:Footsteps_icon2.svg

https://openclipart.org/detail/163843/detective-hat

https://openclipart.org/detail/158053/detective-profile-silhouette

additional info from Society of Georgia Archivists & links to download workshop materials

http://bit.ly/pdaworkshop

wendy.hagenmaier@library.gatech.edu

